



CITY OF HOUSTON

Housing and Community Development Department

Bill White

Mayor

Milton Wilson, Jr.
Director
Housing and Community
Development Department
601 Sawyer Street, 4th Floor
Houston, Texas 77007

Telephone – 713.868.8300
Fax – 713.868-4135
www.houstontx.gov

April 26, 2006

Attn: Housing Opportunities for Persons With AIDS
RFP Applicants

Thank you for your interest in applying for HOPWA funds from the City of Houston Housing and Community Development Department. We hope that the information provided below and on the website will be helpful in your efforts to apply for funding.

Please find below a list of critical dates that you **MUST** be aware of and adhere to. Failure to do so could mean the return of your proposal without consideration. This is the first year that the HOPWA funds are competitive, so we encourage you or your designee to attend the Preproposal Workshops that will be hosted by department staff. The meetings will be held at the HCD Department, 601 Sawyer, 7th Floor, starting at 10:00a.m.

You will also have an opportunity to email us your questions and concerns following the workshops and the HOPWA staff will respond to all questions. The CoH City Secretary's office will be the location to turn in your proposal starting on June 1st and ending on July 20th.

The timeframe established for HOPWA is as follows:

- | | |
|--|--------------------------------------|
| • RFP available to the public | Friday, April 28, 2006 |
| • Pre-Proposal Workshop | Thursday, May 4 th 2006 |
| • Deadline for Submission of Written Questions | Thursday, May 11 th 2006 |
| • Response to written questions | Thursday, May 18 th 2006 |
| • Pre Proposal Workshop | Thursday, May 25 th 2006 |
| • Submission of Proposals (Start Date) | Thursday, June 1 st 2006 |
| • Final Date to Submit Proposal | Thursday, July 20 th 2006 |

If you have any questions, please don't hesitate to contact our office at 713.868.8336. Thank you.

HOPWA Staff